



Urban Community Planner / Designer

Canada Summer Jobs Student 2022

Preferred Start Date: June 6, 2022

Anticipated End Date: August 5, 2022 (negotiable)

Hourly wage: \$17

8-10 weeks, 32- 40 hours/week

Total hours: 320 hours

Closing Date: Sunday May 22, 2022 - 11:59pm

To Apply: Please submit a resume with cover letter to president@strathconacommunity.ca

Job Description

This position strives to create a more welcoming and inclusive environment in and around the Strathcona Centre Community League Hall.

The chosen candidate will:

- Provide suggestions and industry guidance on best practices around accessibility, inclusion and good design.
- Review existing plans for infrastructure improvements and consolidate proposals for consideration.
- Identify, create and implement action plans for infrastructure improvements to the Hall Building, and to the Hall Grounds/ outdoor features, to be more welcoming to all community members and to remove barriers to inclusion.
 - Consult with local stakeholders who specialize with vulnerable groups in our community.
 - Review best practices at other community facilities.
- Work within a set budget.
- Assist with renovation plans for indoor and outdoor spaces, as applicable.
- Work in conjunction with the Building and Grounds Director, the Diversity and Inclusion Director, the Hall Manager and other staff.
- Provide support for Strathcona Centre Community League activities, events and Hall duties as needed.

Requirements

- Completed 1 year post secondary.
- Capacity to render visual representations of design concepts.
- Studying urban planning, architecture, landscape design, or interior design.
- Excellent communication, written and verbal English required.
- Ability to work remotely and at the Hall, as required.

Supervisors:

Building and Grounds Director

Diversity and Inclusion Director

What skills will the participant develop during this placement?

- Client service - Client Service refers to the ability to communicate efficiently and professionally with clients. At work, client service skills are required to interact with clients on behalf of the employer.
- Teamwork - Teamwork refers to the skills needed to interact with other people. At work, people work with others in pairs and in small and large groups to coordinate tasks, share resources, plan, make decisions, negotiate, solve conflicts and complete other activities that involve teamwork.
- Communication - Communication refers to the skills needed to exchange thoughts and information with other people. This exchange can happen orally by speaking, listening and using non-verbal cues, such as body language or in writing. At work, people use communication skills to talk to customers, discuss products with suppliers, explain work procedures to co-workers, participate in virtual sales meetings with clients, and other activities that involve verbal or written exchanges.
- Digital skills - Digital technology refers to the skills needed to understand and use digital systems, tools and applications, and to process digital information. At work, people use digital technology skills to input, access, analyze, organize, create and communicate information and ideas using computers, software, point-of-sale equipment, email, podcasts, web applications, smart phones and other digital devices.

Language required for job: English (Mandatory)

Note: This is a Canada Summer Jobs position. Participants must be between 15 and 30 years of age at the start of the employment*; be a Canadian citizen, permanent resident, or person to whom refugee protection has been conferred under the *Immigration and Refugee Protection Act* for the duration of the employment**; and have a valid Social Insurance Number at the start of employment and be legally entitled to work in Canada in accordance with relevant provincial or territorial legislation and regulations.

<https://www.canada.ca/content/dam/canada/employment-social-development/services/funding/csj2022-applicant-guide.pdf>