



**Strathcona Centre Community League  
Board Meeting Minutes - In Person  
Monday, September 19, 2022**

**Chairperson:** Nathan Carroll

**Attendees:** Donna Fong, Daniel Auger, Scott Wright, Cheryl West-Hicks, Maureen Duguay, Sally Hammell, Jason Unger, Jenn Costigan, Jeanie McDonnell, John de Haan, Katie Krause, Landon Schedler, Derek Kaplan, Darcy Stevens, Samantha Molen

**Absent:** Bernie Roessler, Gord Lacey, Farhana Nurani, Lindsay Vander Hoek

1. **Call to order:** 7:06pm
2. **Adoption of Agenda**

**Motion:** To adopt agenda as amended.

**Moved by:** Jeanie McDonnell

**Seconded by:** Daniel Auger

**Carried**

3. **Approval of Minutes of the last board meeting**

**Motion:** Minutes of June 13, 2022 were read and accepted

**Moved by:** John de Haan

**Seconded by:** Maureen Duguay

**Carried**

4. **Neighborhood Resource Coordinator** - Lindsay Vander Hoek (City of Edmonton)

4.1. [NRC Update - Lindsay - 2022-09-19.pdf](#)

4.2. No discussion

5. **Community Social Work Update** - Samantha Molen (City of Edmonton)

5.1. Working on community engagement right now - working on a survey to send out to community

6. **Process Reminders** -

6.1. Event planning

6.1.1. Sally has been working on an event planning process and planning checklist

6.1.2. It isn't ready yet, but will be put into the Shared/Admin/Event Planning folder

6.1.3. You need to check all boxes for every event

6.2. Diversity and Inclusion reminder

6.2.1. Make inclusion part of language of events and programs

- 6.2.2. Could put in webpage that there is the opportunity for subsidy
- 6.2.3. Sports programs work with JumpStart to subsidize programs
- 6.2.4. If we get too many requests then we'll figure out a process; but we can do it on a case-by-case basis
- 6.2.5. Similar policy for community league memberships
- 6.2.6. Cheryl will draft a sentence or two to add to all advertisements and the website. Will send to Donna and John.
- 6.3. Google drive usage
  - 6.3.1. Preference to use Shared folder in Google (not My Drive)
  - 6.3.2. Positions are turned over so the more we can put into shared folder the better
  - 6.3.3. Anything with personal information or SIN should go into My Drive
- 6.4. [CL planning schedule 2021-22.xlsx](#)
  - 6.4.1. Will be sending out monthly reminders

## 7. Hall and Grounds Redevelopment Committee Motions

- 7.1. **Motion:** [SCCL Motion - Terms of Reference - HGRC - Google Docs](#)

**Moved by:** Sally Hammell

**Seconded by:** Jeanie McDonnell

**Discussion:**

- A requirement to have a terms of reference for the Hall and Grounds Redevelopment Committee
- Clarified that this is a committee that reports to the board
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**Carried**

## 8. Reports

- 8.1. **Monthly League Finances & Budget –** John de Haan

- 8.1.1. In meeting folder: [2021-2022 Financial Statements \(for review\).pdf](#)

- 8.1.1.1. Normally presented only at AGM

- 8.1.1.2. Will walk through it with the board in the next meeting (October 3rd)

- 8.1.2. In meeting folder: [2022 YE Budget Performance.pdf](#)

- 8.1.3. Discussed: [Treasurer's Report 2022-09-19.pdf](#)

- 8.1.3.1. There are a number of post-dated cheques that never got cashed pre-2020 - this reduced last year's deficit for \$19k to \$11k

- 8.1.3.2. For this month, are tracking better than expected (for wages)

- 8.1.4. **Motion to approve treasurer's report as presented**

**Moved by:** John de Haan

**Seconded by:** Donna Fong

**Carried**

- 8.2. Membership - Bernie Roessler

- 8.2.1. [Membership Report 2022-09-19.gdoc](#)

- 8.2.2. No discussion

- 8.3. Hall - Rentals - Scott Wright

- 8.3.1. For August, experienced a good rental volume

- 8.4. Hall Use & Rink - Jeanie McDonnell

- 8.4.1. [Hall Use Report 2022-09.docx](#)

- 8.4.2. [Hall Use stats.xlsx](#)

- 8.4.3. Free Play is a new renter

- 8.4.4. Pub nights are returning this month

- 8.4.5. Getting a liquor license for the Mini FolkFest was very onerous since this was considered a public event - next time call it a private event
  - 8.4.5.1. However a private event doesn't allow as much social media advertising
  - 8.4.5.2. Will put these details about getting a liquor license into the event planning document
- 8.5. Buildings & Grounds - Landon Schedler
  - 8.5.1. [Building & Grounds 2022-09-19.gdoc](#)
  - 8.5.2. Windows got replaced in the lounge
  - 8.5.3. Snow guards are scheduled by end of month for the roof
  - 8.5.4. Status report on HGRC:
    - 8.5.4.1. Business case coming from committee for next meeting so that people have a chance to review
      - 8.5.4.1.1. Action: Katie/Sally: Will ping the group to read through the document when it is ready
    - 8.5.4.2. Jason asked about the process of putting together the business case - how to guess the amounts for all of the different building changes
      - 8.5.4.2.1. John and Sally said that it is very high level. Numbers are being worked on with Scott.
      - 8.5.4.2.2. The city has asked for a high level estimate.
    - 8.5.4.3. Derek asked if we've landed on an approximate amount for the project
      - 8.5.4.3.1. Approximately \$500k, with half met by grants
    - 8.5.4.4. Had a table for public engagement with the community about the hall and grounds redevelopment, but didn't get too much feedback
  - 8.5.5. Scott talked about how people are doing parcour on the downspouts.
    - 8.5.5.1. Last year they ripped two downspouts off. They aren't trying to get into the building, but they are causing damage.
    - 8.5.5.2. Nothing in North America that is designed to prevent people from climbing up the downspouts (they grab it from around the downspout)
    - 8.5.5.3. Action: Nathan asked Landon and Scott to bring recommendations to next meeting for preventing this.
    - 8.5.5.4. Action: At the next exec meeting: follow up on email about walk-around building by City (John will try to track this down)
- 8.6. Green Initiatives - Darcy Stevens Jason Unger
  - 8.6.1. [Green 2022-09-19.docx](#)
  - 8.6.2. Held Big Bin event and some bike events
  - 8.6.3. Jason needs to follow up on the grant for the big bin event
  - 8.6.4. Received grant for solar panels!
  - 8.6.5. Further strategies for improving building efficiency (e.g. heat pumps) are being considered
    - 8.6.5.1. Need to look into grants is important since heat pumps are not cheap
  - 8.6.6. Still deciding who to go with for our service provider
    - 8.6.6.1. Right now we're with Epcor - they use the credits to offset water bill
    - 8.6.6.2. Our credit can be applied against all aspects of the Epcor bill - including flooding the rink

- 8.6.6.3. But there are other options (e.g. Solar Club) which might give more money back
- 8.6.7. Discussed bike days and maintenance opportunities
  - 8.6.7.1. We could do ongoing bike maintenance since we now have a kit
  - 8.6.7.2. Scott said that there is an empty storage room that could be used for bike maintenance
- 8.7. Social - Farhana Nurani
  - 8.7.1. No discussion
- 8.8. Programs - Donna Fong
  - 8.8.1. [Programs and Newsletter Report 2022-09-19.pdf](#)
  - 8.8.2. Fall program registration started last week
  - 8.8.3. It was a busy summer
  - 8.8.4. Paint night only had 3 registrations so they had to cancel the event
    - 8.8.4.1. Need to add a comment to all program advertisement that there is a minimum requirement
  - 8.8.5. All other programs are doing pretty well
  - 8.8.6. Next paint night might be November 12th
  - 8.8.7. Want community swim program to be successful
  - 8.8.8. There are some free programs that the City is offering
  - 8.8.9. Really pleased about the green shack program - had good feedback from parents about Sam the coordinator
  - 8.8.10. Needs Assessment Survey : will be sending the results out via Sally. Any questions will go to info email address. Questions from community will be forwarded to Donna and Maureen.
- 8.9. Civics & Planning - Derek Kaplan Maureen Duguay
  - 8.9.1. [Civics and Planning 2022-09-19.xlsx](#)
  - 8.9.2. Quiet summer except for...
  - 8.9.3. City council voted to halt Prairie Sky Gondola - was a big item on the league's radar
    - 8.9.3.1. Status is unclear. Prairie Sky may retool and try again, but this doesn't seem likely.
  - 8.9.4. Zoning bylaw renewal is in Phase 2. This is a major renewal (first in 40 years)
    - 8.9.4.1. Maureen is wondering how to communicate new zoning bylaw renewal. We need the community to know that they should be giving feedback.
    - 8.9.4.2. Sally has been looking at what the city provided to send out to the community and will be sending out posts about this this week.
    - 8.9.4.3. Jason mentioned that the draft bylaw is online and available for consultation
  - 8.9.5. Old Strathcona Public Realms Strategy:
    - 8.9.5.1. Participated in a walking tour
    - 8.9.5.2. A participant in public engagement strategy.
  - 8.9.6. Maureen represented the league at the QE pool mural unveiling
  - 8.9.7. Nathan and Maureen were in a meeting with what was CACCL and is now re-branded as Scona District Community
    - 8.9.7.1. Good meeting and lots of good discussion about how the Scona area can have a voice on projects
- 8.10. Diversity & Inclusion – Cheryl West-Hicks
  - 8.10.1. [Diversity and Inclusion Report 2022-09-19.pdf](#)
  - 8.10.2. Mural at school was unveiled. Community was thanked in speech.
  - 8.10.3. Book club - will be doing National Day of Truth and Reconciliation

- book club and a candlelight vigil
  - 8.10.4. Sent out some modules to a few people to have individual discussions
  - 8.10.5. Past motion about accessibility for hall. Still some bigger ticket items to review (small rink ramp)
  - 8.10.6. Meetings with Dr. Dwayne Donald about improving inclusion of events.
  - 8.10.7. Scott asked if we got an email on the Federal Grant (\$100k) for accessibility (e.g. for the ramp)
    - 8.10.7.1. November deadline - can we get a grant together that quickly
    - 8.10.7.2. Action: Cheryl and Scott to look into the grant and discuss at next meeting
- 8.11. Soccer - Cheryl West-Hicks Jenn Costigan
  - 8.11.1. [Soccer Report 2022-09-19.pdf](#)
  - 8.11.2. 13 kids registered for indoor soccer - and one coach
    - 8.11.2.1. Kids spread over different ages and will be amalgamated with other teams
  - 8.11.3. First real season being amalgamated with Mill Woods - so far it's been pretty quiet
    - 8.11.3.1. Indoor season is usually quiet - less people and admin usually does most of the work
- 8.12. Community Garden - Daniel Auger
  - 8.12.1. [Garden Report September 19, 2022.docx](#)
  - 8.12.2. It's been a good year, with no issues.
  - 8.12.3. Water usage was good.
  - 8.12.4. Past few weeks there has been a delivery of fresh produce to YESS
  - 8.12.5. Summer social event had a dozen people - involves a tour around people's gardens
  - 8.12.6. Sally would like to do a spotlight on the Garden group
- 8.13. Communication - Sally Hammell
  - 8.13.1. [Communication 2022-09-19.gdoc](#)
  - 8.13.2. Subscribers are generally on the rise
  - 8.13.3. Communications committee is working well - were involved in putting signs up for Mini Folk Fest
  - 8.13.4. Planning with committee about winter activities engagement online
- 8.14. Community Wellness & Safety - Gord Lacey
  - 8.14.1. [Wellness & Safety 2022-09-19.gdoc](#)
  - 8.14.2. No discussion
- 8.15. Mini Folk Fest Event - Nathan Carroll
  - 8.15.1. Event went really well
  - 8.15.2. No veggie option at food truck
    - 8.15.2.1. Scott said that to book a food truck needs lots of lead time
    - 8.15.2.2. There is also a requirement from most food trucks for a guarantee
  - 8.15.3. Send feedback to Nathan and Farhana
  - 8.15.4. Donation to Bear Clan was \$620+
    - 8.15.4.1. Cheryl will send John the contact for Bear Clan to send cheque or e-transfer
  - 8.15.5. Musician fees being covered by Edmonton Arts Council grant; there is another grant that can be used for covering other costs (sound, face painting)
  - 8.15.6. Send invoices to John
  - 8.15.7. Estimate of numbers was 250

8.15.8. Donna will put photos on drive folder

8.15.9. Action: Katie to make a Google docs for feedback

9. **Old Business**

9.1. **Casino coordinator search update - Nathan Carroll**

9.1.1. All key positions filled

9.1.2. 10 more positions to go (late night chip runner and count room)

9.1.3. Jeanie will put up sign at pub night

9.1.4. Cheryl will send out email to soccer parents (will send link to online form)

10. **Adjournment:** 8:44pm

**Moved by:** Jeanie McDonnell

**Seconded by:** Jenn Costigan

**Carried**

• **Next Meetings** (all in-person)

- **Pre-Thanksgiving Board Meeting:** Monday, October 3rd, 2022, 7 pm
- **November Board Meeting & AGM :** Monday, November 7th, 2022, 6:30pm-7:15pm (Board Meeting), 7:30pm-8:30pm (AGM)
- **Holiday Board Meeting:** Monday December 12th, 2022, 7pm

**Date: October 3rd 2022**

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**Katie Krause**  
**Secretary**