



**Strathcona Centre Community League  
Board Meeting Minutes - In Person  
Monday, October 3, 2022**

**Chairperson:** Nathan Carroll

**Attendees:** Donna Fong, Daniel Auger, Scott Wright, Cheryl West-Hicks, Maureen Duguay, Sally Hammell, Jeanie McDonnell, John de Haan, Katie Krause, Bernie Roessler, Gord Lacey, Lindsay Vander Hoek, Landon Schedler

**Absent:** Jason Unger, Jenn Costigan, Derek Kaplan, Darcy Stevens, Samantha Molen, Farhana Nurani

1. **Call to order:** 7:08pm
2. **Adoption of Agenda**

**Motion:** To adopt agenda as amended.

**Moved by:** John de Haan

**Seconded by:** Daniel Auger

**Carried**

3. **Approval of Minutes of the last board meeting**

**Motion:** Minutes of September 19, 2022 were read and accepted with one change (time of AGM)

**Moved by:** Donna Fong

**Seconded by:** Bernie Roessler

**Carried**

4. **Neighborhood Resource Coordinator** - Lindsay Vander Hoek (City of Edmonton)

4.1. [NRC Update - Lindsay - 2022-10-03.pdf](#)

4.2. There is a district planning survey out

4.3. There is a survey about Rollie Miles rec center

4.4. There is a survey about the National Urban Park initiative

4.5. Planters along 99th Street are being used as garbage cans

4.5.1. E.g. Route 99 diner don't want to have to keep putting plants in them

4.5.2. They may get removed if they don't want to be used by businesses

5. **Community Social Work Update** - Samantha Molen (City of Edmonton)

5.1. Not present

6. **Hall and Grounds Redevelopment Committee Motions**

6.1. Discussion and Motion to approve Hall Renewal and Grounds Renewal Business case:

6.1.1. [Hall Business Case: Strategy.docx](#)

6.1.2. [Grounds Business : Strategy.docx](#)

6.1.3. **Motion: To approve the Hall Renewal and Grounds Renewal Business cases with an amendment to the budget to the Grounds Business case to add \$25k and other amendments and changes as discussed during this meeting on October 3rd**

**Moved by: Sally Hammell**

**Seconded by: Gord Lacey**

**Carried**

6.1.4. Discussion:

6.1.4.1. **Grounds:**

- Cheryl would like to see some items in the budget (Part 1D and mention in Alternatives at end of document) amended for :
  - South lawn redevelopment:
    - Estimate about \$20k for art
    - May include art, something to climb on
    - Art may be expensive - may require some fundraising
    - A separate piece of art could be something to organize later
  - Indigenous consultation :
    - Cheryl estimates that this will be \$5k
    - Would involve some elders and some ceremony, over the course of several years
- Daniel asks why it needs to be two separate submissions - why the Hall and Grounds submissions
  - Sent in project proposals first and city said that they had separate requirements for each business case (the grounds was “intermediate”, the hall “basic”)
  - Lindsay: after the initial submission we’ll get assigned a project manager by the city. There may be someone from Open Spaces to help with grounds and someone from Facilities to help with hall.
    - It was the suggestion from Susan at City that we might want to phase the project in two submissions
- Daniel thinks that one benefit to moving the rink could be to extend the season (more shade)
- Lindsay and Daniel mentioned that there may need to be some research about putting ice on black asphalt. Use a light colour for resurfacing.
  - It can’t be gravel because there need to be lines on it for pickle ball etc...
  - The benefit to looking at pavement now is just in case the cost of an alternative would be higher
  - Could use a snap-together court surface for the summer
  - May also use less water to make the rink in the shade
  - John says that we probably don’t need to adjust the budget for surfacing since it already has some

wiggle room

- Donna would like to honour the indigenous people who have lived here by putting a land acknowledgement in the cover
  - Amendment: Add land acknowledgment in 1b (to both documents)
- Donna would like a confirmation about the dates for the needs assessment survey - the survey started in 2020. Had a brainstorming session in 2021.
  - Amendment: Change dates to 2020/2021
- Maureen: pickle ball had come through in the needs assessment survey as an item of interest. Would like this highlighted in the business case as being very responsive to the needs assessment survey.
  - Amendment: that spring/summer usage is informed by feedback from community
- Amendment re map:
  - Add Google map link to both documents

#### 6.1.4.2. Hall:

- Lindsay recommends to add Intermediate to the title of the document (not Basic)
- Take out finicky decimal figures in Tables
- Lindsay notes that appendices need to be attached
  - Sally noted that there are already links at the ends of both documents

## 7. Reports

### 7.1. Monthly League Finances & Budget – John de Haan

#### 7.1.1. [Treasurer's Report 2022-10-03.pdf](#)

- 7.1.1.1. Milestone: Did over \$10k in online sales - for the first time ever (rentals, programs, beer at the folk fest)

**Motion: To approve Treasurer Report As Presented**

**Moved by: John de Haan**

**Seconded: Donna Fong**

**Carried**

#### 7.1.2. [2021-2022 Financial Statements \(for review\).pdf](#)

- 7.1.2.1. Report will be presented at the AGM
- 7.1.2.2. Statement of Financial Position
  - Moved out of cash into investments (GICs)
- 7.1.2.3. Statement of Operations
  - Includes capital expenditures
  - Final line: Last year we had \$75k deficit - bought items (furnaces etc...)
  -
- 7.1.2.4. Statement of Cash Flow
  - Money that came in, money that moved around internal and money that went out
  - Big change in June - moved "other" amounts into

- property and equipment
        - Summary of grants received - a significant amount of our finances
      - 7.1.2.5. Question from Donna: When do the volunteer auditors look at the books
        - Booked for October 24
        - They will have reviewed and approved the report prior to the AGM
- 7.2. Buildings & Grounds - Landon Schedler
- 7.2.1. [Building and Grounds 2022-10-03.gdoc](#)
- 7.2.2. **Follow-up from previous meeting:** Discussion on downspouts - Landon Schedler and Scott Wright
- 7.2.2.1. Options for covering downspouts
- 7.2.2.2. How much do we want to invest on prevention?
- 7.2.2.3. As of now, nothing is damaged and not functioning. The cost to fix was a couple hundred dollars. Wasn't significant.
- 7.2.2.4. What if someone falls? Gord talked to his lawyer neighbour -
  - We have occupiers liability insurance that doesn't cover climbers (which is a good thing) unless they are under 18 (they are treated as visitors)
  - We'd need to talk to a lawyer about our liability
  - We could add a sign that says "no climbing" but that may not cover it
- 7.2.2.5. There are four downspouts - may cost around \$2500 to put something to cover
- 7.2.2.6. If we don't treat it seriously and deal with it we could be liable if someone climbs and does get hurt
- 7.2.2.7. What if we remove the downspouts for the winter?
- 7.2.2.8. This isn't a frequent and chronic problem
- 7.2.2.9. Proposing a cover at 6' to 10' above the ground to prevent scaling of the building
- 7.2.2.10. John noted that this is not done on other buildings
  - Do we even need to do anything? We can't prevent climbing.
- 7.2.2.11. Should we talk to the EFCL?
  - **Action: Gord will bring this up at an EFCL meeting that is coming up**
- 7.2.2.12. Should we just secure them more so that they can't be ripped out and cause more damage
  - Landon and Scott will monitor it
- 7.2.2.13. **Action: We will have an openness to monitoring this and seeing if this a persistent problem**
- 7.2.3. Washroom signs and change table will go ahead
- 7.2.3.1. Scott is looking into the signs (will have braille)
  - Bring to their attention that there is a skirt on the one sign that Scott found
- 7.2.3.2. Change tables will go in lounge bathrooms, other 2nd floor bathrooms and main floor
- 7.2.3.3. Purchase through our janitorial supply company
- 7.2.3.4. \$458 through cash and carry
- 7.2.4. **Follow-up from previous meeting:** Discussion on building

- walk-around - Gord Lacey
  - 7.2.4.1.
- 7.3. Diversity & Inclusion – Cheryl West-Hicks
  - 7.3.1. [Diversity & Inclusion Report 2022-10-03.pdf](#)
  - 7.3.2. Orange signs on lawn from Orange Shirt Day
  - 7.3.3. **Follow-up from previous meeting:** Follow-up on looking into Federal Grant program for accessibility (\$100k) - Cheryl West-Hicks and Scott Wright
    - 7.3.3.1. Can get a certain amount for whatever you apply for
    - 7.3.3.2. Have two years to use the funds
    - 7.3.3.3. Could start looking at elevators, ramps, power doors
    - 7.3.3.4. Probably smart to discuss with HGRC
    - 7.3.3.5. Only have until November 2nd to apply
    - 7.3.3.6. Independent of HGRC since involves to changes to existing building
    - 7.3.3.7. Question: do we want power doors for all three doors and do we want an elevator?
      - Power doors are liable to breaking - maybe just do one
      - No point putting one a top of ramp since the ramp is not accessible
      - Small building elevators are a money pit
      - The “elevator” would actually be a hydraulic lift
    - 7.3.3.8. Grant requires matching funds
    - 7.3.3.9. The government will pay by the project
    - 7.3.3.10. Action: Cheryl to put together the application and chat with the executive**
- 7.4. Community Wellness and Safety - Gord Lacey
  - 7.4.1. [Wellness & Safety 2022-10-03.gdoc](#)
  - 7.4.2. Still working to get lights at King Edward school turned on
  - 7.4.3. Development at 99 St and 83 Ave - fence got taken down and now there is a giant pit beside the sidewalk
    - 7.4.3.1. Councilor Janz talked to the city managers
    - 7.4.3.2. Put up some caution tape
    - 7.4.3.3. Had a safety officer out today
    - 7.4.3.4. Got some fencing put up that blocks the sidewalk
    - 7.4.3.5. Talked to Andrew McClellan (from city) about this - and he says that Transportation and Safety have competing needs
    - 7.4.3.6. Niche developments is no longer the developer - they got hired by SDS developments
    - 7.4.3.7. Nobody knows how long this will go on for or what is going on with development
    - 7.4.3.8. There were multiple calls to 311
    - 7.4.3.9. Bylaw enforcement is needed
    - 7.4.3.10. Action: A follow-up (via email) from Gord to Councilor Janz is needed - loop Nathan in as president**
    - 7.4.3.11. Action: Gord to talk to the owner**
  - 7.4.4. Senior brunch block party at Hall on October 8th
  - 7.4.5. Online community safety resource meeting from EFCL that Gord will attend
  - 7.4.6. **Follow-up from previous meeting:** Discussion on building walk-around - Gord Lacey
    - 7.4.6.1. Spoke to Chancy about CEPED - crime prevention through environmental design - they are behind on their walk-throughs and will hopefully do soon in the evening
- 7.5. Communication - Sally Hammell

- 7.5.1. [Communication 2022-10-03.gdoc](#)
- 7.5.2. No items of note - except for more followers and likes on social media
- 7.6. Membership - Bernie Roessler
  - 7.6.1. [Membership 2022-10-03.gdoc](#)
  - 7.6.2. Big turn out at folk fest with lots of renewals
  - 7.6.3. Have been thinking about membership director position - feel like volunteer recognition should be part of membership
    - 7.6.3.1. Should bring diversity and inclusion into membership
    - 7.6.3.2. Realized that when people check the "volunteer" box on their membership form that they should be added to an email list
    - 7.6.3.3. Sally said that at her work they send out a form that potential volunteers can fill out - could send a form to potential volunteers where they can indicate their volunteer preferences
    - 7.6.3.4. Jeanie mentioned that there used to be a welcome email sent to new members where they were informed of upcoming events and potential volunteer opportunities
    - 7.6.3.5. Now that there is a database this could be automated
  - 7.6.4. Needs to set a date for volunteer appreciation night (wine and beer tasting)
    - 7.6.4.1. Maureen said that she can help
    - 7.6.4.2. Nathan can also help
  - 7.6.5. How many members for 2022-2023? = 223
  - 7.6.6. Who is in charge of liaising with partner businesses?
    - 7.6.6.1. Memberships is in charge
    - 7.6.6.2. Send email asking about this from a potential partner business to Bernie and copy Sally
- 7.7. Hall - Rentals - Scott Wright
  - 7.7.1. Got emails from Northwest Voyagers and Alpine Club of Canada who have outstanding balances (in their favour) - will be using up their remaining free meeting dates and then will come back
  - 7.7.2. Radio club is back
  - 7.7.3. Sally can profile these groups on Social media
- 7.8. Hall Use & Rink - Jeanie McDonnell
  - 7.8.1. [Hall Use details 2022-09.xlsx](#)
  - 7.8.2. Business as usual
- 7.9. Community Garden - Daniel Auger
  - 7.9.1. [Garden Report October, 3 2022.docx](#)
  - 7.9.2. Wrapping up season
  - 7.9.3. Returned water meter to Epcor - took a picture
  - 7.9.4. Fall meeting potluck on Oct 23rd
- 7.10. Green Initiatives - Darcy Stevens Jason Unger
  - 7.10.1. No report
- 7.11. Soccer - Cheryl West-Hicks Jenn Costigan
  - 7.11.1. Nothing to report for indoor soccer
- 7.12. Social - Farhana Nurani
  - 7.12.1. [Social Report 2022-10-03.pdf](#)
  - 7.12.2. Pub night got moved to October 28th
  - 7.12.3. Next one after that will be trivia
- 7.13. Programs - Donna Fong
  - 7.13.1. [Programs and Newsletter Report 2022-10-03.pdf](#)
  - 7.13.2. **Follow-up from previous meeting:** Discussion on Needs Assessment Survey results release:
    - 7.13.2.1. It is released

- 7.13.3. Thanks to Cheryl who prepared a statement to use on website and digital media about subsidies for membership
- 7.13.4. Discounts will be done on a case-by-case basis
- 7.13.5. There is an increase in request about putting on programs - will have to be in afternoons since mornings are booked
- 7.13.6. Community paint day on November 12th - will need volunteers
- 7.13.7. Playground starts Wednesday!
- 7.13.8. Newsletter deadline is November 25 - will include bios of new members
- 7.14. Civics & Planning - Derek Kaplan Maureen Duguay
  - 7.14.1. Attended Light Horse Park dedication this past weekend

## 8. Old Business

- 8.1. No old business

## 9. New Business

- 9.1. AGM :
  - 9.1.1. Outline of evening - Nathan Carroll
    - 9.1.1.1. Will be abbreviated meeting
    - 9.1.1.2. No reports
    - 9.1.1.3. Need better tables in lounge
    - 9.1.1.4. Capacity in room is 60 - should be ok!
    - 9.1.1.5. Who will run the election? In the past it was the outgoing president or the NRC rep from the city. Lindsay can run this.
    - 9.1.1.6. 21 day notice will be sent out by Sally - need to have open positions in the announcement
  - 9.1.2. Coffee/tea planning - Nathan Carroll
    - 9.1.2.1. May get Scott to do this
  - 9.1.3. Reminder: Reports in by October 26 - Katie Krause
    - 9.1.3.1. Reports will be read out by each director at the AGM
    - 9.1.3.2. 3 min max
    - 9.1.3.3. Get printed copies made for
    - 9.1.3.4. Sally will put the compiled report out on website
    - 9.1.3.5. Note: don't need a separate monthly report for the November 7th meeting - just the yearly AGM report!
- 9.2. Vacant board positions and recruitment
  - 9.2.1. [Board positions and committees 2022-2023 - Google Docs](#)
  - 9.2.2. Striking of a nominating committee - Nathan Carroll
    - 9.2.2.1. There are some positions where the board members will not be continuing
    - 9.2.2.2. The civics position requires a thorough job description since this is an important position. John is working on a first draft of the civics position description.
      - We are leaning towards this being a co-director position. Each would be a full director on the board.
      - Bernie noted that it is difficult to keep track of who is responding to emails when there are two directors.
      - It has to be clear who is doing what in the role. The public needs to know who to talk to.
      - **Will need to have a motion about making two civics positions - this will be an Online Motion**

- 9.2.2.3. The soccer position may become a sport role - this will be part of the Online Motion
- 9.2.2.4. The communications position may continue under the Vice President role - but would like to build up the committee
  - Would like to post the Communication Director position as open
- 9.2.2.5. Need a subset of the board to chat about potential people that we could approach and how to publicize certain positions
- 9.2.2.6. Committee: Sally Hammell , Maureen Duguay , Landon Schedler

10. **Adjournment:**

**Moved by:** John de Haan

**Seconded by:** Bernie Roessler

**Carried**

• **Next Meetings** (all in-person)

- **November Board Meeting & AGM** : Monday, November 7th, 2022,
  - Meeting: 6:30pm-7:15pm
  - AGM: 7:30pm-8:30pm
- **Holiday Board Meeting**: Monday December 12th, 2022, 7pm

**Date: November 7th 2022**

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**Katie Krause**  
**Secretary**