



**Strathcona Centre Community League
Board Meeting Minutes - In Person
Monday, December 9th 2024**

Chairperson: Gord Lacey

Attendees: Katie Krause , Nathan Carroll , Scott Wright , John de Haan , Donna Fong , Emily Graca , Jeanie McDonnell , Sally Hammell , Susan Kankkunen , Jason Unger , Connie Mar, Selena Matthews, Matthew Hethcoat , Lauren Muusse, Sabine Roche

Absent: Jacquie Devlin , Roger Tassie , Amy Gainer , Janice Bogner

1. **Call to order:** 7:04 pm
2. **Land Acknowledgement**
3. **Adoption of Agenda**

Motion: To adopt the [SCCL Board Meeting Agenda 2024-12-09](#) agenda as presented.

Moved by: Jeanie McDonnell

Seconded by: Sally Hammell

Discussion: Added Introductions section to the Agenda

Carried

4. **Introductions**

4.1. Everyone went around the table and introduced themselves

5. **Approval of Minutes of last board meeting**

Motion: [SCCL Board Meeting Minutes 2024-11-04](#) were read and accepted

Moved by: Donna Fong

Seconded by: John de Haan

Carried

6. **NRC Update** - Susan Kankkunen (NRC, City of Edmonton)

6.1. Bright lights skating party at City Hall on December 14th

6.2. Waste-less holiday market at the Re-use market (Reuse Center) on December 14th

6.3. Canada Jobs grant is due December 19th

7. Reports

7.1. President update

7.1.1. Garden Directors

Motion: [Motion regarding Garden Directors](#)

Moved by: Gord Lacey

Seconded by: Sally Hammell

Discussion: After our AGM we discovered that to be an SCCL Board Member you need to chair a committee. The Garden board directors were not chairs of the Garden committee. Janice Bogner and Jacquie Devlin are now Garden Co-directors. In the bylaws it states that you can be a director and the director is a chair of a committee. If the chair of a committee is not an SCCL Board member then we lose the link to the committee.

Question: The people acclaimed at the AGM were not the chairs of the committee? **Answer:** Yes, Janice and Erin were not the chairs of the garden committee. Now Jacquie and Janice are co-chairs of the steering committee for the garden. The garden directors are now only required to come to six SCCL board meetings (will likely not come for the winter meetings) - this a unique provision because of the seasonal nature of their committee.

Question: Have Janice and Jacquie agreed to this? **Answer :** Yes.

Carried

7.1.2. Canada Summer Jobs

- This is a program that SCCL has participated in the past
- Do any board members want to participate in this program?
- This is for the 4 month summer program
- The schedule isn't rigid - there is a set amount of funding for the student
- The SCCL board would have to fill out the application. Then we may not even get the position.
- The program pays for 100% of minimum wage (for non-profits) for eight weeks of full time work. SCCL generally tops this up.
- It has to be something valuable to the person and something valuable to the SCCL board.
- Are there examples of position? SCCL had a planning student for the renewal project. SCCL also got a student to update the website. Another student did some record organization and tidying up.
- Doesn't sound that anyone on the board is interested - so we will keep this in mind for next year.
- Nathan suggested doing a signage project - for signs outside and around the building. Plus publicly displayed materials for things like the Whyte Ave light up.

7.1.3. [Board 101](#)

- Mission statement of the SCCL: To provide facilities, organizational structure, activities and opportunities designed to enhance the quality of life and community spirit for Strathcona residents.
- Keep in mind that we should be supporting our communities - how does an activity benefit our community?
- See link for very nice org chart!
- There are 4 Execs, 12 director positions with 13 directors, 1 past president, 5 committees with 37 people on them, 1 grant writer, 3 paid staff, 1 NRC

- There are many additional non-board member volunteers who are part of the different committees
- We are part of the Scona District (1 of 17 leagues)
- Resources: [EFCL Online Learning](#) and [SCCL Bylaws](#)
- Note: We are “Strathcona Center Community League”

7.2. [Treasurer](#)

- 7.2.1. Year-to-date rentals are doing well.
- 7.2.2. Employment amounts are over-budget because of HGRC renewal activities (e.g. moving the rink)
- 7.2.3. Solar: we usually don't pay for Epcor utilities because our solar panels cover this. But this past month we didn't have enough solar to cover this. Suspect cloudy days and more utility use.
- 7.2.4. Net income is behind budget, but still net positive
- 7.2.5. Question: does any of the additional employment income come out of the HGRC budget? Answer: no, we are just absorbing this out of general funds.
- 7.2.6. We have finished phase 1 of the HGRC (the grounds), plus we have completed some of phase 2 (planning for building). Have spent \$241786. Have applied \$10159 of CLIP Planning Grant and \$110594 of CLIP Project Grant. Our league costs to date are therefore \$121033. (CLIP = Community League Infrastructure Project Grant, from city; CFEP from Province).
- 7.2.7. Casino funds were \$80110.67 for the casino held on July 1 and July 3. This was \$10000 more than we ordinarily get.

Motion: to approve the Treasurer's report as presented

Moved by: John de Haan

Seconded by: Jeanie McDonnell

Carried

Motion: [To designate the following as signing authorities for the Strathcona Centre Community League, and to remove existing signing authority for any persons not included in this list: Gordon Lacey - President Nathan Carroll – Past President Sally Hammell – Vice President Johannes de Haan – Treasurer](#)

Moved by: John de Haan

Seconded by: Jason Unger

Discussion:

Question: Why doesn't the secretary have signing authority? **Answer:** It's just how it has always been.

Question: After Nathan's term ends will the secretary be added to signing authority? **Answer:** Yes, we'll look into that next year.

Carried

7.3. [HGRC](#) - Sally Hammell

- 7.3.1. Any questions about HGRC's current situation? None.
- 7.3.2. In a lull - waiting to hear back about CFEP funding announcement (if we get it all it is \$800000). The CFEP grant will significantly impact our plans.
- 7.3.3. **Question:** Are there other notable steps for the grounds part of the renewal project to be considered done. **Answer:** Nets are needed for rink. There is some painting to do. Also, as we move through the seasons we'll probably add more to the project.

7.4. [Communications](#) - Sally Hammell

- 7.4.1. Committee is considering running a short stories from the community contest in February.
- 7.4.2. We are considering leaving Twitter. Possibly in favour of Blue Sky. Because they are evil, not because of trolls. We are losing followers, likely because people are leaving Twitter. It's tough to know why, because you have to pay for information on followers. The committee will meet and talk about this.
- 7.4.3. Question: Can we pay to bundle up our communications into one post (for all social media)? Answer: Yes, but that we would be extra cost and it's not really needed - the committee divides up the social media posts pretty well.
- 7.4.4. [Communications Calendar](#) Is a calendar to keep track of social media posts
- Can only do 12 posts per month
 - Like to send out information about events about 1.5 weeks in advance (send information and pictures out 3-4 weeks in advance)
 - Send Sally an email with details/images/text of an event - the committee will organize the rest!
 - You can see the text and graphics that will be sent out
- 7.4.5. **Question:** How do members of the community see about activities as they are walking by? **Answer:** Some stuff is posted by the back door of the building, but not everything.
- 7.4.6. **Question:** Is it possible to increase the time before events for advertising? 1.5 weeks is a bit quick. **Answer:** We can consider this. Also, there is a calendar that is posted at the beginning of every month, but it only comes out at the beginning of the month.

7.5. [Diversity and Inclusion](#) - Amy Gainer Lauren Muusse

- 7.5.1. Dec 2 Housing Crisis and Drug Poisoning Crisis Learning Session
- Very successful. People were very engaged. Speakers felt like this was very valuable to come into the community league.
 - Amy tried to record the speakers, but the recording didn't work.
- 7.5.2. Dec 8 Xmas Photos with Grinch – Fundraiser for Sisters Dialogue and OSYS
- About 10 groups came through
 - Learning process related to controversial fundraisers. Ended up choosing some local not-for-profits to fundraise for since the SCCL mission statement includes supporting local groups.
 - The process of approving new events was not clear in the case of this event. This event was approved in the budget, but not discussed with the board since the November 2024 board meeting was very short (before the AGM). The event was raised to the exec and the exec made some quick decisions about approval, which was not standard. Upcoming events should be discussed at board meetings. Lauren asked whether the committee members should contact the board several months in advance. Answer: Yes, this is helpful for understanding the event and for helping to organize it.
 - Upcoming events: Creating online resources for recent events.
 - Donna noted that the D&I report mentions reaching out to Chris Hancock - not sure that this is the correct person.

7.6. [Hall Use](#) - Jeanie McDonnell

7.6.1. There was some confusion with a recent two day rental. They thought that they could leave their stuff in the hall over night, but there was an evening event booked. In the future this will be made clear for 2 day rentals.

7.6.2. [Motion to extend weavers contract to end of 2027](#)

Motion: to approve the new contract with the Edmonton Weavers' Guild (EWG)

Moved by: Jeanie McDonnell

Seconded by: Donna Fong

Discussion: EWG has been renting since 2012. Rental agreement will be amended to state that the renting agreement can be ended or revised with three months notice.

Question: Would the agreement be terminated or changed with 90 days notice?

Answer: The agreement would have to be terminated and then rewritten to make changes.

Amendment: The notice time needed to be change from 60 days to 90 days in the text of the motion. Changed the text of the motion.

Carried

7.6.3. [SCCL Abuse & Harassment Prevention Policy](#)

- Jason: There needs to be an alternative for who investigates the complaint (alternative to the executive, in case the abuser is in the exec)
- Jason: There should be a confidentiality provision in the reporting to the league executive. If someone is reporting harassment or abuse, then this should be kept confidential and not disclosed to anyone. The premise is to ensure that anyone in the victim situation will know that no one will share the information with the abuser.
- Jason will provide feedback. Jeanie will update. **We'll do an online motion to approve it before December 31.**
- It's ok to have the exec be in charge of managing the complaint, but the board should only be updated
- The exec (4 people) would all be co-managing the complaint - it would not just be one person who complainants disclose to
- There will be a Google form that goes out to Board members, volunteers to ensure that they have read the policy and agree to it.
- Recommend a "Vulnerable Sector Check" for any people in charge of vulnerable people. In our community this would be for Teens Yoga, Youth Art Classes. Also need to cover any seniors events and events for people with disabilities.

7.7. Green - Jason Unger

7.7.1. Mill Creek Ravine Cleanup, Bike Tuneups, Big Bin event will happen in the summer.

7.7.2. **Question:** What does Green mean? **Answer:** Sustainability. Some of the sport things fell to Green - there may be some coordination that can happen between Sports and Green. Also, the air monitoring tool on the side of the building fell under Green.

7.8. [Social](#) - Emily Graca

- 7.8.1. Kicked off movie season with Inside Out 2 - had 25 people show up
- 7.8.2. Tough to do afternoon movies - had to garbage bag the windows
- 7.8.3. Upcoming : Friday December 13th 6:30pm - The Grinch
- 7.8.4. Pub Night December 20th 8pm
- 7.8.5. Winterfest - Need to confirm Sunday February 23rd 1pm-4pm
 - After the break will start with planning
 - Will start approaching businesses and food vendors in January
 - Last year for Winterfest we got everything donated
- 7.8.6. Rink Kickoff party - Sunday January 19th
- 7.8.7. Old Strathcona Business Association has a budget to buy stuff from local businesses to support the community

7.9. [Programs and Newsletter](#) - Donna Fong

- 7.9.1. **Question:** Can cheques be picked up from the hall? **Answer:** There is a process in place in the case of a postal strike - we can do a e-transfer.
- 7.9.2. Kids art registration in January and yoga registration started already
- 7.9.3. Donna will make a request to promote the programs to Sally
- 7.9.4. Upcoming: Grinch movie (Dec 13th), Holiday Beading Workshop (Dec 14th), Full Moon Circle Workshop (Dec 15th), Jan Movie night
- 7.9.5. If someone has an idea for a program they can go to Donna, but also can follow the new program process that is on our website.
- 7.9.6. Delivery of print newsletter will be done by Flyer Force. The newsletter is also available online ([cln-south-dec-2024.pdf](#))

7.10. Buildings and Grounds - Roger Tassie (Scott gave the update)

- 7.10.1. Thanks to John we got the mural put up
- 7.10.2. Built the mini rink and built the crocki-curl
- 7.10.3. Painted the old nets - and Jay from the community has been fixing them up and welding up net hooks.
- 7.10.4. Flooded the rink 8 times, cleaned the snow off four times.
- 7.10.5. Interesting situation - should we clear snow between the building and rink? It's challenging to clear and blow the snow because there is nowhere to put it.
 - Have some space open between the building door and rink
 - We'll have to see what makes sense.
- 7.10.6. Can easily blow the snow out of the rink now. Don't have to shovel part of it (used to have to because of the sidewalk).
- 7.10.7. It's also easy to run the hose now.

7.11. [Memberships](#) - Matthew Hethcoat

- 7.11.1. Should we send out emails to people to remind them to renew their memberships? How to maintain a list of emails. Is this something that we want to do?
 - Board thought that this would be a good idea
- 7.11.2. Want a QR code for the buying toques. Can people buy this online and then show the receipt? Yes.
- 7.11.3. We don't have a change table on the top floor or bottom floor.
 - It's ~\$450 to put one in.
 - Roger Tassie : look into putting in a change table.
- 7.11.4. Are memberships getting auto-populated in Matt's spreadsheet as they are purchased online?
 - Yes, as memberships are auto-populated from website searches.
- 7.11.5. Is toque money kept separate from membership sales? Answer: Yes.
- 7.11.6. If there is extra money from memberships/toques - give to Scott.

- 7.12. [Civics and Planning](#) - Sabine Roche
- 7.12.1. Want new committee members - would like to get fresh ideas.
 - Will send a blurb to Sally to recruit
 - 7.12.2. Andrew McClullen from the city has been communicating with Sabine.
 - Send any notices from the city to Sally for sending out to the community
 - 7.12.3. Committee will touch base in January
 - 7.12.4. Waiting for draft public realms strategy review from city based on comments from community
- 7.13. [Sport and Fitness](#) - Connie Mar Selena Matthews
- 7.13.1. Youth hockey - took a look at the Excel file and some notes - are looking for some background
 - Cheryl and Jeff Hicks have been running this - connect with them more about their needs
 - 7.13.2. Learn to Skate - was a city-run initiative, which hasn't been done for a few years.
 - 7.13.3. Winter Walk - February 5th
 - Will figure out details about where it is happening and send details to Sally
 - Donna will talk to Delianne about whether she wants to organize a walk group - and will coordinate with Connie and Selena.
 - 7.13.4. Move for mental health
 - Sally had connected with Selena and Connie about this event. We've participated in the past and community members are interested in it.
 - Similar to bike month - it's a Strava event
 - 7.13.5. Rink celebration - will connect with Jeanie
 - 7.13.6. Beach Volleyball - there is a proposal for a court
 - Proposal from a father/daughter - would like at least 2 beach volleyball courts within the grounds
 - \$180000 proposal cost
 - 100 signature from community members
 - Selena will respond to the proposal
 - How do asks like this get addressed? **Answer:** bring it to the HGRC to start to talk about this.
 - Is there potential grant money that could be tapped into? Yes, potentially there could be a new committee that does a business case to the city for a medium-sized CLIP grant for this project. It would be a separate, but integrated project with the HGRC. It would have to be additional, different money.
 - Realistically speaking it might take some time to move this along.
 - Are there procedures in place for these sorts of large-scale community-led projects? For Tubby Bateman - created a whole new society to do fundraising/casinos.
 - Could drop in on Exec meeting to discuss this.
 - There would need to be a needs-assessment.
 - Other communities love their courts
 - 7.13.7. Would like to host an informal info/Q&A winter biking session
 - Either get reps from Bike Edmonton or just get community members to come and share knowledge
 - Commuters and trail riders could share knowledge
 - Informal meeting could be done pretty quickly
 - Sally: do bike tune-up at the same time? (we have the equipment)
 - Piggy-back this event with movie night (e.g. for parents to get info)

7.14. Wellness and Safety - Gord Lacey

7.14.1. Sand-boxes : City took away most of the sandboxes (we're down from 16 to 1). Could have had community league box - we would have had to fill it with sands.

- They've taken away so many that this one would be emptied quickly.
- Rational : the city was placing them very far apart - one at Tubby Bateman and one west of 109th.
- There needs to be a second one at the Community League. Why aren't the sand boxes at all of the Community Leagues?
- Come up with a motion

7.14.2. Over-dose prevention site for Ritchie has been killed. Province killed the funding because of the backlash.

7.14.3. See report for graphs and stats on crime.

7.14.4. Do these get posted in the website.

7.15. Garden - Jacquie and Janice

7.15.1. Not present

8. New Business -

8.1. In Camera Motion - Jeanie McDonnell

Motion: to approve wage increase and bonuses for staff : [2024 Motion for staff wage increase and bonus](#)

Moved by: Jeanie McDonnell

Seconded by: John de Haan

Discussion:

Recommended wage increases:

- Scott – 3% increase to \$24.22
- Dave – 3% increase to \$18.76
- Jonathan – 3% increase to \$24.22

Recommended bonuses:

- Scott - \$3,500
- Dave - \$1,000
- Jonathan - \$300

Carried

9. Adjournment

Moved by: Jason Unger

Seconded by: Nathan Carroll

Carried

Next Meetings (in person and zoom option available)

- Monday January 13th 2025 6:45pm
- Monday February 10th 2025 6:45pm
- Monday March 10th 2025 6:45pm
- Monday April 14th 2025 6:45pm
- Monday May 12th 2025 6:45pm
- Monday June 9th 2025 6:45pm

Zoom Info:

- Meeting ID: 831 5202 8291
- Passcode: 258980

Minutes reviewed and signed :

Katie Krause
SCCL Secretary